

BURSCOUGH PARISH COUNCIL

Minutes of the Ordinary Meeting of the Council held on 12th February 2014 at the Grove.

Present: Cllrs Kennedy, Mackrell, Ashton, Bullen, Taylor, Dawson

In attendance: Tess Reddington, Clerk

16	<p>Apologies Apologies were received from Cllrs Crolla and Craft (ill-health), Dereli (weather), Sutherland (work commitments) Stanley, Bell, Felton (holiday), Bailey. It was noted that the very severe weather may have contributing to a low attendance.</p>																																																				
17	<p>Disclosure of Pecuniary and Non-pecuniary Interests There were no disclosures of pecuniary or non-pecuniary interests.</p>																																																				
18	<p>Minutes of Previous Meeting It was resolved that minutes of the meeting held on 8th January 2014 be approved as a true record. It was resolved that the minutes of the extraordinary meeting held on 15th January be approved as a true record.</p>																																																				
19	<p>Residents' Points of Interest There were no residents' points of interest.</p>																																																				
20	<p>Police Matters The Police report was noted.</p>																																																				
21	<p>Clerks Report The Clerk presented a written report which was noted. It was noted that the Clerk had met with a representative of the Community Payback Scheme and that he had agreed to do some litter picking/weeding jobs when available. It was also noted that funding had been received (via EnDevA) to kick start the community volunteering programme. This will provide for a volunteer co-ordinator to be employed one day per week. No liability will be incurred by the Parish Council. Land alongside SPAR/access to Priory HS, and around car-parks, to be included in list of sites that would benefit from litter picking.</p>																																																				
22	<p>Finance</p> <p>a) It was resolved that the following items be approved for payment:</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="padding-left: 40px;">Market Town</td><td style="text-align: right;">93.60</td></tr> <tr><td style="padding-left: 40px;">Employee 2 salary (SO)</td><td style="text-align: right;">274.92</td></tr> <tr><td style="padding-left: 40px;">NRE Surveyors (SO)</td><td style="text-align: right;">260.00</td></tr> <tr><td style="padding-left: 40px;">Ray Wilkins (Maintenance Contract) (SO)</td><td style="text-align: right;">120.00</td></tr> <tr><td style="padding-left: 40px;">Lancashire Pensions Service (DD)</td><td style="text-align: right;">328.64</td></tr> <tr><td style="padding-left: 40px;">LCC for Sure Start (Grant from BTNCT)</td><td style="text-align: right;">8018.00</td></tr> <tr><td style="padding-left: 40px;">Infusions Coffee Shop (Guides Hot Choc)</td><td style="text-align: right;">34.00</td></tr> <tr><td style="padding-left: 40px;">D Cullington footpaths inv no 1795</td><td style="text-align: right;">88.22</td></tr> <tr><td style="padding-left: 40px;">NRE Surveyors inv D05821 (Nov phone charges)</td><td style="text-align: right;">64.12</td></tr> <tr><td style="padding-left: 40px;">NRE Surveyors inv D05833 (Dec phone charges)</td><td style="text-align: right;">52.12</td></tr> <tr><td style="padding-left: 40px;">North West Linux inv 6387</td><td style="text-align: right;">54.00</td></tr> <tr><td style="padding-left: 40px;">The Grove room Hire</td><td style="text-align: right;">112.50</td></tr> <tr><td style="padding-left: 40px;">Yates Playgrounds Inv 1313 (SPID)</td><td style="text-align: right;">460.80</td></tr> <tr><td style="padding-left: 40px;">Yates Playgrounds Inv S14/140 (Mere Ave)</td><td style="text-align: right;">476.40</td></tr> <tr><td style="padding-left: 40px;">LALC (subscription)</td><td style="text-align: right;">738.90</td></tr> <tr><td style="padding-left: 40px;">Ray Wilkins inv 235</td><td style="text-align: right;">98.56</td></tr> <tr><td style="padding-left: 40px;">Ray Wilkins inv 236</td><td style="text-align: right;">490.91</td></tr> <tr><td style="padding-left: 40px;">Employee 2 expenses (postage)</td><td style="text-align: right;">9.50</td></tr> <tr><td style="padding-left: 40px;">Employee 2 expenses (mileage 6 months)</td><td style="text-align: right;">73.45</td></tr> <tr><td style="padding-left: 40px;">K C Computers Ink</td><td style="text-align: right;">39.98</td></tr> <tr><td style="padding-left: 40px;">Desk Top</td><td style="text-align: right;">157.50</td></tr> <tr><td style="padding-left: 40px;">K Willams (Direct Debit taken in error Norton A/V)</td><td style="text-align: right;">59.98</td></tr> <tr><td style="padding-left: 40px;">LALC (training and conference)</td><td style="text-align: right;">180.00</td></tr> <tr><td style="padding-left: 40px;">Employee 5 salary</td><td style="text-align: right;">1016.52</td></tr> <tr><td style="padding-left: 40px;">HMRC</td><td style="text-align: right;">449.36</td></tr> <tr><td style="padding-left: 40px;">Total</td><td style="text-align: right;">13751.98</td></tr> </table> <p>b) It was resolved that Accounts to 31st December 2013 be accepted.</p>	Market Town	93.60	Employee 2 salary (SO)	274.92	NRE Surveyors (SO)	260.00	Ray Wilkins (Maintenance Contract) (SO)	120.00	Lancashire Pensions Service (DD)	328.64	LCC for Sure Start (Grant from BTNCT)	8018.00	Infusions Coffee Shop (Guides Hot Choc)	34.00	D Cullington footpaths inv no 1795	88.22	NRE Surveyors inv D05821 (Nov phone charges)	64.12	NRE Surveyors inv D05833 (Dec phone charges)	52.12	North West Linux inv 6387	54.00	The Grove room Hire	112.50	Yates Playgrounds Inv 1313 (SPID)	460.80	Yates Playgrounds Inv S14/140 (Mere Ave)	476.40	LALC (subscription)	738.90	Ray Wilkins inv 235	98.56	Ray Wilkins inv 236	490.91	Employee 2 expenses (postage)	9.50	Employee 2 expenses (mileage 6 months)	73.45	K C Computers Ink	39.98	Desk Top	157.50	K Willams (Direct Debit taken in error Norton A/V)	59.98	LALC (training and conference)	180.00	Employee 5 salary	1016.52	HMRC	449.36	Total	13751.98
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23	<p>Planning</p> <p>a) The minutes of the Planning Committee held on 5th February 2014 were noted. b) It was proposed by Cllr Kennedy and seconded by Cllr Taylor, and unanimously resolved that a leaflet be produced for delivery to all homes in Burscough via the Champion, to support the consultation and pose</p>																																																				

	<p>questions, the answers to which would inform better debate.</p> <p>c) It was noted that a letter had been submitted to the Joint Chief Officers of WLBC expressing concern regarding the way in which some consultations with Burscough Parish Council are carried out. It was recommended that if no response was received within a reasonable time, that the matter be expedited through Borough Councillors.</p> <p>d) It was resolved that this Council request West Lancs Borough Council to support the development of a Neighbourhood Plan for Burscough.</p>
24	<p>LCC Transport Plan And Proposed Reductions To Bus Services It was noted that the proposed reduction to bus services would now not take place, but that each service would be reviewed as contracts came up for renewal. Clerk to seek schedule of contract renewals so that each service can be considered at the appropriate time.</p>
25	<p>Website It was resolved that the decision regarding purchasing hosting and software for a new website be delegated to the Clerk and Councillor Felton, and that a sum of up to £500 be agreed for that purpose.</p>
26	<p>Sustainability Group</p> <p>a) The notes of the Sustainability Group Meeting were noted.</p> <p>b) It was resolved that a request for expenditure of £275.00 for planting in Burscough, at the Community Garden, Herb Garden and in Heathfields, be approved.</p>
27	<p>Burscough Village Improvement Scheme and Summer Planting</p> <p>a) It was agreed that the Parish Council take over maintenance of the Village Clock, subject to it being brought back into good order. The Clerk was asked to investigate the time-keeping on the Village clock, and whether it simply needed adjusting or whether there was an underlying problem.</p> <p>b) It was resolved that the Parish Council take on maintenance of the planters, subject to West Lancs Borough Council funding the replanting.</p> <p>c) It was resolved that the Sustainability Group take over maintenance of the large planter in Lord Street.</p> <p>d) It was resolved that the Parish Council provide and maintain a display of 78 hanging baskets along the A59 and reinstate and maintain flower beds at Higgins Lane and Square Lane.</p>
28	<p>Fair Trade Status It was noted that Burscough had again achieved Fair Trade Status.</p>
29	<p>To Consider Requests for Grant/Support</p> <p>a) It was resolved that a grant of £370.00 be awarded to Lathom Military History Society for printer and display boards.</p> <p>Cllr Dawson declared a non-pecuniary interest as a member of Resound Community Choir and took no part in the discussion.</p> <p>b) It was resolved that a grant of £1008.93 be awarded to Resound Community Choir for equipment, room hire and uniforms.</p> <p>c) It was resolved that Burscough Juniors FC be supported via Clerk's hours up to the value of £500 as a contribution to the extra work required for their development plan.</p>
30	<p>Cllr Bullen was called away urgently due to the weather. Cllr Kennedy took the Chair for the remainder of the meeting.</p>
31	<p>Consultation on Flood Risk Strategy It was agreed that the matter be deferred for a briefing by Cllr Dereli.</p>
32	<p>Consultation on Housing Strategy It was resolved that the matter be referred to the Chairman to call and extraordinary meeting if he felt it to be appropriate.</p>
33	<p>Participatory Budgeting Arrangements for Participatory Budgeting 2014 were noted.</p>
34	<p>Burscough Walking Festival The notes of a Working Group Meeting held on 21st January 2014 were noted.</p>
35	<p>Date of Next Meeting The next Ordinary Meeting will be held at the Grove at 7.00 pm on 12th March 2014.</p>