

## BURSCOUGH PARISH COUNCIL

Minutes of the Ordinary Meeting of the Council held on 8<sup>th</sup> January 2014 at the Grove.

Present: Cllrs Kennedy, Sutherland, Felton, Mackrell, Ashton, Bullen, Dereli, Taylor and Bell (arrived later),  
In attendance: Tess Reddington, Clerk

1	<p><b>Apologies</b> Apologies were received and accepted from Cllrs Crolla and Craft (ill-health)</p>
2	<p><b>Disclosure of Pecuniary and Non-pecuniary Interests</b> Cllr Dereli disclosed a non-pecuniary interest in item 9, Planning: Cllr Dereli advised that as well as being a member of the Parish Council she is also a member of the Borough Council and sits on its Planning Committee, and that any planning application discussed may fall to be determined by the Planning Committee. While the Code of Conduct does not automatically prevent a member from considering and voting at both the Parish and Borough levels on a planning application, she advises that she feels more comfortable withdrawing from discussion on that item.</p>
3	<p><b>Minutes of Previous Meeting</b> It was resolved that minutes of the meeting held on 11<sup>th</sup> December 2013 be approved as a true record.</p>
4	<p><b>Residents' Points of Interest</b> There were no residents' points of interest .</p>
5	<p><b>Police Matters</b> The Police were not present and no report was presented.</p>
6	<p><b>Burscough Township Nursing Charity</b></p> <ul style="list-style-type: none"> <li>a) Standing Orders were suspended to allow representatives of Sure Start to address the meeting. Members' concerns (that delivery would be free at point of delivery to those in need; that only Burscough residents would benefit directly, and that measures were in place to ensure a long term sustainable programme of support for residents of Burscough suffering from or at risk of post natal depression) were satisfactorily addressed. On behalf of Sure Start, Stephanie Critchley confirmed that they would be pleased to attend future Parish Council Meetings on occasions to report back on progress.</li> <li>b) It was resolved that the sum of £8018, from the Burscough Township Nursing Charity, be presented to Sure Start.</li> </ul>
7	<p><b>Clerks Report</b> The Clerk's Report was noted.</p> <ul style="list-style-type: none"> <li>a) It was noted that a letter has been received from LALC requesting nominations for Chairman or past Chairman to have the chance of being selected to attend the annual Buckingham Palace Garden Party, and that an answer was required before the next scheduled meeting. Cllr Bullen nominated Cllr Bailey, with Cllr Kennedy in reserve, but would be pleased to accept a nomination if neither could attend. It was resolved that, subject to his acceptance, Cllr Bailey be nominated, with Cllr Kennedy in reserve and then Cllr Bullen.</li> <li>b) The results of the Christmas Window competition were noted, and the Clerk was asked to include this on the agenda for the February meeting for consideration.</li> <li>c) It was noted that the bench at the junction of Richmond Avenue and Square Lane had been removed due to damage and was not economically repairable. – design and maintenance requirements of benches to be considered by Street Scene working group.</li> <li>d) It was noted that the company hosting the website has given notice that they intend to end their contract in March. Provision of new website to be included on February agenda.</li> <li>e) The Clerk reported that there had been a significant problem with computers before Christmas, requiring the services of an IT company. While this had now been sorted out, it highlighted shortcomings in our present system that needed to be addressed in the coming months. It was recognised that there may also be a IT training need for Councillors it was resolved that a sum of £100 be allocated for that purpose.</li> </ul>
8	<p><b>Planning:</b></p> <ul style="list-style-type: none"> <li>a) The applications listed below were considered and in each case, it was resolved that no comment be made. <ul style="list-style-type: none"> <li>a) 2013/1235/fFUL, former Police Station (Cllr Bell joined the meeting)</li> <li>b) 2013/1275/renewal, 49A Moss Lane</li> <li>c) 2013/1283/FUL, Lordsgate Lane</li> <li>d) 2013/1292/OUT, Mill Lane</li> <li>e) 2013/1306/FUL, Richmond House</li> </ul> </li> <li>b) There were no late items for consideration</li> <li>c) It was resolved that an extraordinary meeting be arranged to discuss the Yew Tree Farm Master Plan Consultation, to be held on Weds 15<sup>th</sup> January, venue to be arranged.</li> </ul>
9	<p><b>Finance</b></p>

	<p>a) It was resolved that expenditure of £220 for work on the community garden be ratified.</p> <p>b) It was resolved that the following items be approved for payment:</p> <table border="0"> <tr> <td>Market Town</td> <td>23.40</td> </tr> <tr> <td>Employee 2 salary</td> <td>274.92</td> </tr> <tr> <td>NRE Surveyors</td> <td>260.00</td> </tr> <tr> <td>Ray Wilkins ( Maintenance Contract)</td> <td>120.00</td> </tr> <tr> <td>Lancashire Pensions Service</td> <td>328.64</td> </tr> <tr> <td>Ray Wilkins Inv 229 work completed in Oct (ratified)</td> <td>638.00</td> </tr> <tr> <td>Ray Wilkins Inv 230 work completed in Nov</td> <td>405.44</td> </tr> <tr> <td>Ray Wilkins Inv 231 work completed in Nov</td> <td>86.24</td> </tr> <tr> <td>Employee 5 salary</td> <td>1016.52</td> </tr> <tr> <td>HMRC</td> <td>449.36</td> </tr> <tr> <td>Employee 5 re-imbursement Dream-Makers Outdoor</td> <td>220.00</td> </tr> <tr> <td>KC Computers mouse</td> <td>7.98</td> </tr> <tr> <td>KC Computers ink</td> <td>16.78</td> </tr> <tr> <td>North West Lynux computer diagnostic and repair</td> <td>54.00</td> </tr> <tr> <td>MK Illuminations Christmas lights</td> <td>9144.00</td> </tr> <tr> <td>Champion leaflet distribution</td> <td>112.86</td> </tr> <tr> <td>Firwood inv 385085</td> <td>58.20</td> </tr> <tr> <td>Total expenditure</td> <td>13216.34</td> </tr> </table> <p>c) It was resolved that this Council accept the budget as proposed and set a precept of £23.69 per band D household equivalent, or £78,255 in total. It is noted that the total comprises £9,574 grant allocation and £68,681 precept.</p>	Market Town	23.40	Employee 2 salary	274.92	NRE Surveyors	260.00	Ray Wilkins ( Maintenance Contract)	120.00	Lancashire Pensions Service	328.64	Ray Wilkins Inv 229 work completed in Oct (ratified)	638.00	Ray Wilkins Inv 230 work completed in Nov	405.44	Ray Wilkins Inv 231 work completed in Nov	86.24	Employee 5 salary	1016.52	HMRC	449.36	Employee 5 re-imbursement Dream-Makers Outdoor	220.00	KC Computers mouse	7.98	KC Computers ink	16.78	North West Lynux computer diagnostic and repair	54.00	MK Illuminations Christmas lights	9144.00	Champion leaflet distribution	112.86	Firwood inv 385085	58.20	Total expenditure	13216.34
Market Town	23.40																																				
Employee 2 salary	274.92																																				
NRE Surveyors	260.00																																				
Ray Wilkins ( Maintenance Contract)	120.00																																				
Lancashire Pensions Service	328.64																																				
Ray Wilkins Inv 229 work completed in Oct (ratified)	638.00																																				
Ray Wilkins Inv 230 work completed in Nov	405.44																																				
Ray Wilkins Inv 231 work completed in Nov	86.24																																				
Employee 5 salary	1016.52																																				
HMRC	449.36																																				
Employee 5 re-imbursement Dream-Makers Outdoor	220.00																																				
KC Computers mouse	7.98																																				
KC Computers ink	16.78																																				
North West Lynux computer diagnostic and repair	54.00																																				
MK Illuminations Christmas lights	9144.00																																				
Champion leaflet distribution	112.86																																				
Firwood inv 385085	58.20																																				
Total expenditure	13216.34																																				
10	<p><b>CCTV</b> It was resolved that this Council does not fund provision of additional CCTV at an installation cost of £10,000.</p>																																				
11	<p><b>3 Tier Forum</b> The Clerk was asked to invite the Parish Council representative, Margaret Sumner, to a future Parish Council Meeting to discuss the 3 Tier Forum.</p>																																				
12	<p><b>LALC Conference</b> Cllr Bullen and the Clerk expressed a wish to attend the LALC Conference. It was resolved that Cllr Bullen and the Clerk, plus any more Councillors who wished to do so, be funded to attend the LALC Conference to be held at the Leyland Hotel, Leyland on Saturday 5<sup>th</sup> April 2014.</p>																																				
13	<p><b>Training</b> It was resolved that this Council fund training for Cllrs at £25 per place.</p>																																				
14	<p><b>Reduction in Bus Service Provision</b> LCC proposals were noted.</p>																																				
15	<p><b>Date of Next Meeting</b> The next ordinary meeting will be held at the Grove at 7.00 pm on 12<sup>th</sup> February 2014, and an extraordinary meeting will be held (venue to be confirmed) on 15<sup>th</sup> January 2014</p>																																				